

Date: August 7, 2012

To: Thomas J. Bonfield, City Manager
Through: Wanda S. Page, Deputy City Manager
From: Kerry Goode, CIO/Director of Technology Solutions
Subject: Purchase of ACS Software Service Agreement

Executive Summary

Since October 2007, City and County departments have used Land Development Office (LDO) as their main tool for managing permitting and development of related applications. From time to time, it is necessary to make changes to the system to maintain efficiency and to provide functionality required by internal and external users.

The City Technology Solutions (TS) Department in conjunction with the City-County Planning and Inspections Departments, is seeking authorization for the City Manager to execute a contract with ACS Government Systems, Inc. (ACS) not-to-exceed \$84,000 for significant enhancements to the LDO software system.

ACS is the sole provider of the proprietary LDO software program; therefore, other firms were not solicited. The proposed scope of services was reviewed with Planning, Inspections, and TS staff and the proposed improvements will increase efficiency in the development review process for staff and external system users.

Recommendation

The administration recommends that the City Council authorize the City Manager to purchase the Software Service Agreement provided by ACS Government Services, Inc. in the amount of \$84,000.

Background

In October 2007, the LDO system became operational. The purpose of the LDO system is to allow internal (City and County Departments involved in development review) and external (citizens, the development community) the ability to remotely track the status of development review applications. The LDO system has significantly increased accountability and efficiency in the development review and inspections process.

Changes in the development review process and in staffing levels have led to a recommendation for LDO system improvements that will significantly increase the

development review and inspections process' efficiency for staff and external users. These modifications include viewer and web enhancements.

Issues

The attached contract was sought as sole source procurement. The City has had a contractual relationship with ACS since 2003 to develop, maintain and enhance the LDO software. ACS has sole proprietary rights to the system.

Alternatives

The City can choose not to purchase software services from ACS. Without the software services, the City will not be able to make changes and upgrades to the LDO system. This alternative is not recommended.

Financial Impact

The proposed purchase of this service agreement is in the amount of \$84,000. The funding required for the software services is included in the FY13 Technology Solutions' budget.

SDBE Summary

The Department of Equal Opportunity/Equity Assurance has determined that ACS of Lexington, KY is in compliance with the Ordinance to Promote Equal Opportunities in City Contracting.

SDBE Requirements

There were no SDBE firms to provide this service.

Workforce Statistics

The workforce statistics for ACS Government Services, Inc., Lexington, KY are as follows:

Total Workforce	4	100%
Total Females	3	75%
Total Males	1	25%
Black Males	0	0%
White Males	1	25%
Other Males	0	0%
Black Females	0	0%
White Females	3	75%
Other Females	0	0%